Steps for submitting your capstone:
1. Email the final electronic version of your capstone to honors@usu.edu using USU’s Big File Transfer (http://bft.usu.edu)
   a. Make sure there are no signatures on the title page.
   b. *It may be important to delay publication or embargo your work. To do so, you need approval from the Honors Program Director (see below).*
2. Complete all sections of this form.
3. Bring this form to the University Honors Program office along with an unbound, signed copy of your finished capstone project.

### Student Information

**Name** (as it appears on the capstone project)  
A#: __________________

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Name or Initial</th>
<th>Last or Surname</th>
</tr>
</thead>
</table>

### Capstone Information

**Title of Honors Capstone:**

Graduation Date (MM/YYYY) __________________

### Student and Faculty Agreement

By signing this form I agree to place the above document in the Utah State University ETD archive.  
I **certify** that the version I am submitting is the same as that approved by my Honors Capstone Mentor and Committee and submitted for final approval to the Honors Program Director.

I hereby **certify** that, if appropriate, I have obtained and attached hereto a written permission statement from the owner(s) of any third-party copyrighted matter in my capstone.

I hereby **grant** to Utah State University and its agents the non-exclusive license to archive and make accessible, under the conditions specified above, my capstone in whole or in part, and in all forms of media now to hereafter known. I retain all other ownership rights to the copyright of this work and retain the right to use in future works all or part of this work.

_____________________________  
Student signature  
Date

_____________________________  
Faculty mentor printed name and signature  
Date

### Required for Delay or Embargo

1. You must arrange for your capstone advisor to send a letter to the Honors Program Director requesting permission to delay or embargo your work.
2. The letter must include how long (up to 12 months) you want the delay or embargo your work and why you are requesting the delay or embargo. A delay for an ETD would be for publication purposes. An embargo would be for patent purposes.

   - ____________  
   - ____________  

   Delay  
   Embargo

_____________________________  
Honors Program Director signature  
Date