

## **Contract**

An honors contract is an agreement between a student and mentor to complete for honors points an academic or professional project related to the student's field that extends learning beyond regular coursework. This work can be associated with a research or creative project, an upper-division course (3000-level or above), a paid or unpaid internship, a grant/fellowship application, a community service project, study abroad, Honors Excel, or other approved work. For course-related contracts, students submit typed, signed proposals to Departmental Honors Advisors in student's and/or mentor's department by the end of the second week and to Honors by the end of the third week of classes. All other contracts may be submitted at any time, provided they include a reasonable timeline to completion and a clear description of the final product; contracts are typically competed within 10-15 weeks. Once a contract is approved, the mentor oversees the student's work and reports briefly on its completion at the end of the contract period.

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Student's Name E-mail		mail	A #		
Expected Grad Sem/Yr	Contract Start/End Date	es or Term Student's Signatu	re (verifies understan	ding of contract requirement	s)
Project title (or course de	ept., #, and title) – Is this an	internship □ or study abroad □?	ESTIMA	TED TOTAL WORK HOU	RS
Mentor's Name	Mentor's Email	Mentor's Dept. and UMC	Approver Name (if	different): DHA 🗆 or Hono	rs 🗆
Mentor's Signature	Da	te Dept. Honors A  ** or PRINT N.	Dept. Honors Advisor's Signature Date  ** or PRINT NAME ABOVE and attach email indicating approval **		
REQUIREMENTS		re valid only if approved by me			
graded and does not • All contracts must y PowerPoint presenta • "Incompletes" are n	t affect the course grade, by rield a two-page reflection ation, event, etc.	nut if they are, only <b>upper-divi</b> cut students must earn at least au; some will also yield another hust finish and submit all work	"B-" in any class a kind of final produc	ssociated with a contract. t: a poster, report, syllabu	
<b>20 hours</b> of work; stube proposed, approved connected to a course)	dents may complete more d, and completed as its ow at least twice per montle	experience beyond normal counthan one contract for an extension contract. The student and men (minimum six times per sen meetings at the end of the contract.	sive project, but each entor must meet (our nester) to discuss the	h part of that longer proje side of class, if the contra	ct must
Engagement Scholar" Please attach a <b>typed</b> goal of the honors completing each part of	or "Undergraduate Residentialed description of the atract; what do you hope to of the project (including co	Is Honors Excel $\square$ or Honors search" $\square$ requirements – if so, proposed honors contract, add to learn? 2) What specific work completion date)? 3) What will a 2-page reflection; some will	explain how it does ressing the followir will you do, and whoe the end product (	so under #1 below.)  g THREE points: 1) What is your timeline for content, length, format)	
OFFICE: The Hono	ors Program has <b>appro</b>	ved / denied (circle one) this	s contract for	(Semester and/or Ye	ar).
END OF CONTRA	ACT: Please sign upon co	ntract completion and return to	the Honors office,	UMC 0400.	
Mentor's/Approver's	Signature	Date			