Please complete this formal proposal with your mentor, obtain appropriate approval, and submit to the Honors office. You should not register for Thesis/Capstone courses (HONR 4900 or departmental equivalent) until you receive project approval from the University Honors Program. **Please type.**

Name: ________________________________  A#: ________________________________

Full Local Address: ________________________________

Phone Number: ________________________________  E-mail: ________________________________

Major(s) and Minor(s): ________________________________

Grad Sem/Year: ________________________________

<table>
<thead>
<tr>
<th>Capstone Course(s)</th>
<th>list all</th>
<th>Sem/Year</th>
<th>Credits</th>
</tr>
</thead>
</table>

How do you plan to present your work publicly? □ Public Presentation  □ Committee Defense  □ Both

Check box if appropriate: This capstone project also fulfills requirements for the following transcript designation:

□ Honors Global Engagement Scholar  □ Honors Service-Learning Scholar

Faculty mentor: ________________________________  (sign below)  Department: ________________________________

E-mail: ________________________________

**Department Honors Advisor: ________________________________  Department: ________________________________**  
*May be student’s or mentor’s home department*

Signature: ________________________________  E-mail: ________________________________

Additional committee member: ________________________________  Department: ________________________________

Signature: ________________________________  E-mail: ________________________________

**Please attach a TYPED description of your capstone project, including ALL of the following information:**

1. Capstone project title;
2. Rationale explaining why this project is the capstone of your undergraduate education;
3. Statement describing the central ideas, research questions, design project, or creative work involved;
4. A description of the major tasks to be completed;
5. An annotated bibliography of at least five research sources (books, materials, people, journals) required for your thesis or capstone. Please use proper citations for your discipline, and include at least three sentences summarizing the main ideas of each source;
6. A timeline to completion, which must include at least two dates: a) date of penultimate draft submission to mentor, DHA, and other committee member(s) and b) date of final thesis delivery to all members your committee;
7. A clear description of what the final product will be; all projects must have a written component.

**Faculty capstone mentor approval of proposal:**

_________________________________________  Date