





## Application for Honors Research/Study Abroad Fund

**Purpose:** Honors Research and Study Abroad Funds offer honors students financial support for academic activities that enhance the honors undergraduate experience.

**Eligibility:** Only active honors students on track to graduate with honors may apply for Honors Research or Study Abroad Funds and all funding must be used and accounted for by July 1 of the academic year in which the student graduates. The maximum one-time award for study abroad (minimum four weeks) is \$1000. The maximum research award per project is \$500 (minimum request is \$50), and the maximum annual funding per student is \$1000. Each student may receive one study abroad grant (\$1,000) and up to four HRF grants of \$500 each during their time in the University Honors Program: maximum funding from this source for any student is thus \$3,000 total. *Honors prioritizes first-time applications.*

- Study abroad (four-week minimum) is eligible for funding (up to \$1000 as a one-time award).
- Examples of learning opportunities eligible for Honors Research funding (up to \$500 per application) include:
  - Research, scholarship, and creative activities or materials
  - Research trips to archives, libraries, or field sites
  - International service opportunities as contract work
  - International or domestic internships as contract work
  - Presentation at academic conferences
  - Enrollment in a non-USU course that prepares the student for capstone work
  - NCHC “Partners in Parks” program fees and travel expenses for contract work
  - Matching funds for URCO or other academic grants
- Examples of ineligible expenses for Honors Research and/or Study Abroad funding:
  - Personal equipment (iPods, digital cameras, computers, or any equipment that would remain the student’s property)
  - Non-professional or educational travel (personal trips, vacations, social events, or short trips abroad that do not meet the four-week Study Abroad Fund minimum)
  - USU tuition
  - Student stipends or wages

**How to Apply:** The application form asks students to indicate the amount and type of funding requested, describe their specific needs, develop a detailed budget, and identify other sources of funding for which they have applied. Honors encourages students to seek funding from multiple sources and favors applications that do so. Honors evaluates only applications include 1) a typed, complete application form, 2) a 200-word funding request, and 3) a one-page budget description.

**Final Reflection and Funding Report:** Students awarded Honors Research/Study Abroad funding must submit a 1-2 page reflective funding report to the Honors Program within one month of receiving funding. The report must explain the use of the funding and the specific academics benefits of the funded experience.

**Securing Matching Funding:** The RGS [website](#) outlines funding opportunities. [USUSA](#) supports student participation in professional conferences. The Undergraduate Research and Creative Opportunities (URCO) [grant](#) has two annual deadlines: October 15 and February 15. Some departments or colleges also match funding. Students completing and disseminating results of at least two semesters of research may apply, with mentor approval, for the *Undergraduate Research Scholar* transcript [designation](#).



**Please type your responses:**

Name: \_\_\_\_\_ A #: A \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Anticipated graduation term: \_\_\_\_\_

Amount you are requesting: \_\_\_\_\_

Will this award be used as matching funds for another award that you have already received? If so, please list that award here:

List other funding for which you have applied, including departmental, URCO, or USUSA funds:

If you have **not** applied for other funding, why not?

***Please TYPE and attach the following:***

- *A 200-word description of **what** you will do with the requested funding, **where** and **when** you will do it, and **why** this funding would benefit you academically..*
- *A detailed one-page budget*

*In addition, you must secure the approval of your research fund proposal from your thesis/capstone faculty mentor (if you are submitting this application with an Honors Thesis/Capstone Proposal form, the faculty mentor may approve on the proposal and need not sign again here):*

**Faculty thesis/capstone mentor approval:** Do you support the student's request for Honors funding  YES  NO

\_\_\_\_\_  
Faculty mentor signature

\_\_\_\_\_  
Date